



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Session 2022-23

**Criterion
I**

Curriculum Design and Development

1.1.2 Number of Programmes where syllabus revision was carried out during the year:

Department of History

Minutes of Board of Studies 2022-23

Online meeting of the Board of Studies was organized on Saturday 29th July, 2022 at 01:30 p.m. through Google-meet.

The following members participated in the meeting:

S.No.	Name of Member	Representation
1	Prof. Kamlesh Sharma	V.C. Nominee (Subject Expert)
2	Prof. H.C. Jain	Academic Council Nominee (Subject Expert)
3	Prof. Sangeeta Sharma	Academic Council Nominee (Subject Expert)
4	Ms. Acsah Sona	Industry Expert
5	Ms. Akshita Maheshwari	Alumni
6	Ms. Neha Baria	Student Representative
7	Dr. Persis Latika Dass	HOD and Convener
8	Mr. Shiv Mangal Singh	Member
9	Ms. Rukhsar Khan	Member
10	Ms. Avni Choudhary	Member

Agenda:

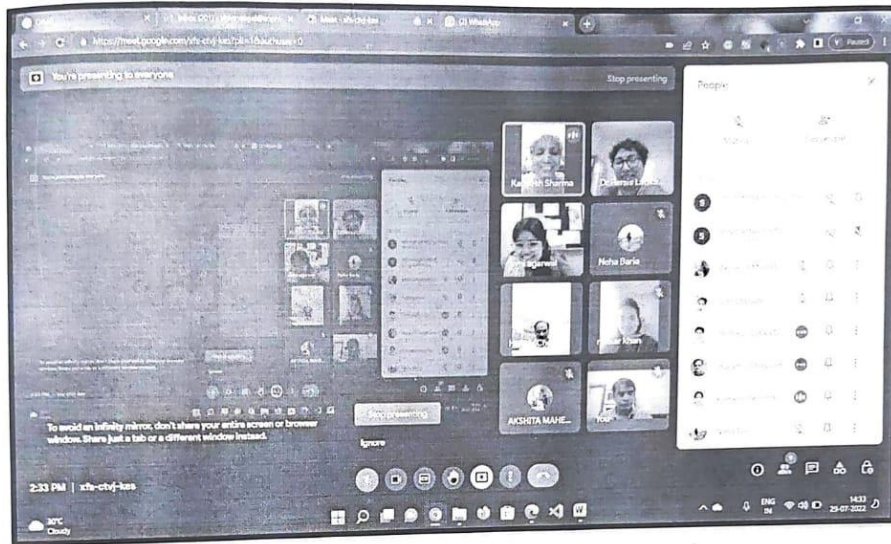
1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of B.A History for session 2022-23.
3. To consider and approve syllabi of M.A (Previous and Final) for session 2022-23.
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

Minutes:-

The Head, Department of History and Convener Dr. Persis Latika Dass formally welcomed and introduced all the members of Board of Studies and after that the following Agenda were discussed:-

1. The Convener read the Minutes and Action Taken Report of the previous B.O.S meeting. Dr. Persis Latika Dass proposed to pass the minutes and it was seconded by Prof. Hukum Chand Jain. The B.O.S members passed the minutes and the ATR unanimously.

2. The Syllabi for Session 2022-23 (U.G. Sem. I to VI) was discussed and the members suggested the addition of following topics in the respective papers:-
 - a. In Sem. I, HIS 102: History of Indian Culture and Heritage-I, the members suggested to include Kautilya in Unit-III.
 - b. In Sem. II, HIS 202: History of Indian Culture and Heritage-II, members suggested to include: - Ajanta-Ellora Caves in Unit-I, Surdas in Unit-II and Mahadevi Verma in Unit-III.
 - c. In Sem. VI, HIS 602: History of Modern World-II, members suggested including Formation of UNO in Unit-III.
3. The Syllabi for Session 2022-23 (P.G. Sem. I to IV) was discussed and the members suggested addition of following topics in the respective papers:-
 - a. In Sem. III, HISM 302: Making of British India-Administrative and Social Reforms, the members suggested to include: Factors shaping the Constitutional Development in India during Colonial times and Growth of Legislature 1833 to 1909 in Unit-II.
 - b. In Sem. III, HISM 304: Modern Indian Thinkers, members suggested to include: Annie Besant in Unit-II to maintain the representation of women thinkers in Modern India. Members also suggested exchanging Jyotiba Phule in Unit-II with Aurobindo Ghosh in Unit-I, to maintain the relevance of the theme of the Units.
 - c. In Sem. III, HISM 305(B): History of Indian Cinema and Social Realities, members suggested to include current topics like:- Role of Cinema in Nationalism and OTT Platforms and Hegemony in Unit-III.
4. The Syllabi of compulsory paper HIS 104: Life and Philosophy of Mahatma Gandhi was also put forward for approval before the members. The members praised the introduction of the paper related to theme of Mahatma Gandhi and unanimously approved it.
5. The Syllabi of Generic Elective:-Tourism Management was also put forward for approval of BOS, the members approved the same unanimously.
6. Members were informed about the Departmental activities and U.G and P.G results of session 2021-22. Members praised the efforts of the Department in both the spheres.
7. Members were apprised about various courses offered by the Department related to **Skill Development** according to NEP,2020:-
 1. HIS-102 History of Indian Culture and Heritage-I
 2. HIS-202 History of Indian Culture and Heritage-II
 3. HISM-101 Historical Methods and Historiography- I
 4. HISM-102 Tourism & Heritage with Special Reference to Rajasthan
 5. HISM-201 Historical Methods and Historiography- II
 6. HISM-305(A) Environmental History of Modern India 1800-2000
 7. HISM-405(A) Dissertation
8. Members were also informed about the student progression and feedback of Session 2021-22.



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Minutes of Online Board of Studies Meeting

The 8th Board of Studies meeting of the Department of Mathematics of Sophia Girls' College (Autonomous), Ajmer was conducted on 19th July 2022 through Google hangouts meet at 8:30 a.m. to discuss the curriculum for the session 2022-23.

The Following Members were present in the meeting:

S. No.	Name	Designation	Representation
1.	Ms. Shivani Indora	Head & Assistant Professor, Dept. of Mathematics, Sophia Girls' College (Autonomous), Ajmer	Convener
2.	Dr. Vidyottama Jain	Assistant Professor, Dept. of Mathematics, Central University, Kishangarh	Vice Chancellor Nominee
3.	Dr. Sushil Kumar Bissu	Associate Professor, Dept. of Mathematics, Government College Banswara	Academic Council Nominee (Subject Expert)
4.	Dr. Sandeep Gupta	Head & Assistant Professor, Dept. of Mathematics, SS Jain Subodh P.G. College, Jaipur	Academic Council Nominee (Subject Expert)
5.	Mr. Rakesh Pancholi	Rahul Agro Industry Ltd.	Industry Expert
6.	Ms. Mitali Jhala	Faculty, Dept. of Mathematics, Mayoor School, Ajmer	Principal Nominee (Alumni)
7.	Ms. Rhythm Kapoor	B.Sc. Mathematics III Year, Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)

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Agenda:-

- To read and approve the minutes of the previous meeting.
- To consider and approve syllabi of B.A.(Mathematics)/ B.A. Economics Honours (Mathematics)/ B.Sc. (Mathematics)2022-23.
- To consider and approve the Hindi translation of syllabi of B.A. (Mathematics)/ B.A. Economics Honours (Mathematics) / B.Sc. (Mathematics) 2022-23.
- To consider and approve the syllabi of SEC(Quantitative Aptitude) 2022-23.
- To consider and approve the panel of examiners for next 2 years.
- To inform about the Departmental activities and achievements during the session 2021-22.
- To apprise about the last semester results of the session 2021-22.
- To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
- To inform about the student progressions, alumni placementsand stakeholder feedback for the session2021-22.
- Any other matter with the permission of the Chair.

Minutes:-

The Head, Department of Mathematics formally welcomed and introduced all the members to the 8th Board of Studies meeting, after that the Agenda were discussed one by one.

1. Minutes and Action Taken Report of the previous Board of Studies meeting were read and approved. Ms. Shivani Indora, proposed to pass the minutes, Dr. Sushil Kumar Bissu seconded it and it was passed unanimously.



2. The Syllabi for B.A. (*Mathematics*)/ B.A. Economics Honours (*Mathematics*) / B.Sc. (*Mathematics*) 2022-23 were discussed. The B.O.S. members suggested the following changes.

- (i) In Paper 2, Mechanics of Semester 4th – Hook's law and related problems were deleted.
- (ii) Paper 1, Metric Spaces and Complex analysis of Semester 5th is totally a paper of Complex analysis. They suggested to delete the metric spaces part and the paper name is Complex Analysis.
- (iii) B.O.S member changed following two paper name also.
 - (a) Paper 1, Statistics of Semester 6th name is Probability Theory.
 - (b) Paper 2, Transform Calculus of Semester 6th is Integral Transform.
- (iv) Convener apprised the B.O.S. members about the introduction of Practical papers in Semester V and VI. The Board members approved the syllabi for the same.

3. Hindi translation of the syllabi (Semester - I to VI) for 2022-23 were discussed and approved.

4. The syllabus of Skill Enhancement Course- Quantitative Aptitude for 2022-23, offered by the Department of Mathematics was discussed and the members appreciated that this course is fruitful for various competitive exams.

5. A panel of examiners from different Universities and colleges were proposed before the members and it was approved with one accord.

6. A report on activities organized by the department, during the session 2021-22, was presented in the meeting to apprise the members about initiatives taken towards learner centric education. The members appreciated the initiative taken by department to organize different activities for Holistic


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development of the students. An Educational trip to Birla Planetarium and Jantar-Mantar was organized. On the Occasion of National Mathematics Day, department organised Online Flex Making Competition on “Sir Srinivasa Ramanujan and his discoveries” and Quiz Competition on “Mathematics and Fun”. A play on “ban on single use plastic and only one Earth” on World Environment Day and poster making competition on “Famous Physicists and Mathematicians” to occasion of National Science Day. Department also organized Seminar on “Career Directions in Physical Sciences” and Talk on “Role of National Education Policy for Physical Sciences”. The members were appreciative of the efforts and endeavors of the department.

7. Results of the last semesters of the session 2021-22 were presented before the Board members and they acknowledged the sincere efforts of the teachers and College in this regard.
8. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development as per the NEP 2021. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Vector Calculus and Geometry	MAT-201	Skill Development <ul style="list-style-type: none"> • Basic Knowledge of Line and Surface Integral • Coordinate Geometry of 2D and 3 D
Differential Equations	MAT-302	Skill Development <ul style="list-style-type: none"> • Fundamental Knowledge of Differential Equations • Solution of Differential Equations • Geometrical meaning of Differential Equations • Helps in Research
Real Analysis	MAT-401	Skill Development <ul style="list-style-type: none"> • Fundamental Knowledge of Real Numbers

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		<ul style="list-style-type: none"> • Ability to develop Higher order Research Skills
Metric Spaces and Complex Analysis	MAT-501	<ul style="list-style-type: none"> Skill Development • Helps in Research
Linear Programming	MAT-502 (B)	<ul style="list-style-type: none"> Skill Development • Helps in Research
Statistics	MAT-601	<ul style="list-style-type: none"> Skill Development • To Solve Analytical Problems
Numerical Analysis	MAT-602	<ul style="list-style-type: none"> Skill Development • Meaning of Operators • Application of Operators
Transform Calculus	MAT-602 (B)	<ul style="list-style-type: none"> Skill Development • Fundamental of Fourier Transforms • Applications of Laplace

9. Student's progression was discussed in the meeting wherein the members were apprised about the various courses taken up by our students after graduation for higher studies. Courses like MBA, Post-Graduation etc. were mentioned in this context and in addition to this some of the students also prepare for various competitive exams viz. IAS, RAS, SSC, Banking, etc. and some of them pursuing B.Ed. The feedback on curriculum, taken from various stakeholders i.e., students, parents, alumni and teachers, was presented in the meeting and it was mentioned that the feedback is quite admirable as it was reflected in the response given by the stakeholders.

10. Convener also apprised about Moodle platform for the students where they can view notes and recording prepared by faculty anytime, Mentor-Mentee meeting and remedial classes for students and same was appreciated by the board members.

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B.O.S. Meeting

The BOS meeting for the Department of Psychology was held on 15th September, 2022 at 11:30 am in Board room in the college campus.

The following members were present for the meeting.

1. Prof. O.P. Sharma 15/9/22
2. Dr. Vichva Choudhary Vichva Choudhary
15/9/2022
3. Dr. Tarun Sharma - ABSENT
4. Ms. Devangi Soni Devangi
15/9/22
5. Ms. Yashaswini Rathore - ABSENT
6. Ms. Ramee Meera Ramee
7. Dr. Christina Davidson - C. Davidson
15/9/22
8. Dr. Pehmeena Bakht - Pehmeena
15/9/2022
9. Dr. Asha Sharma Dr. Asha Sharma

Agenda

- 1) To read and approve the minutes of the previous meeting.
- 2) To consider and approve syllabi of BA & Hons. Psychology (UG Sem - I to VI) 2022-23.

- 3.) To consider and approve syllabi of MA (Previous) Psychology 2022-23.
- 4.) To consider and approve the syllabi of Diploma in Basics of Guidance and Counselling.
- 5.) To consider and approve the syllabi for Generic Elective Course / SEC / AEC.
- 6.) To approve the names of panel of examiners for Psychology.
- 7.) To inform about the Departmental activities and achievements during the session 2021-22.
- 8.) To apprise about the last semester results of the session 2021-22.
- 9.) To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as the NEP.
- 10.) To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
- 11.) Any other matter with the permission of the chair.

• MINUTES OF THE MEETING -

The meeting began with the convener welcoming the members. Then the meeting proceeded with the formal permission by the BOS members.

First the minutes and action taken report of the previous meetings was read out and approved by the members.

In the second point of agenda, the syllabus of UG Psychology for the batch 2022-23 was discussed. All the BOS members approved the syllabus with no changes. The Hindi translation of the syllabi was also approved.

In the third point of the agenda, the syllabi of MA Psychology was discussed, the following changes were suggested by the BOS members!

- PSYM-101- The nomenclature of the paper was changed from Theories of Personality to System and Theories of Personality.
- PSYM 104- "Characteristics of Normal Probability Curve" was added in the Unit III of Basic Research and Statistics.
- PSYM-204- The nomenclature of the paper was changed from Human Development to Developmental Psychology.
- PSYM-205- It was suggested to have a practical Component as Analysis of a published Research Article/Paper only from UGC listed journals.
- PSYM-303- The nomenclature of the paper was changed from organizational Behaviour in Indian Context to Organizational Behaviour.
- PSYM-403- The nomenclature of the paper was changed from Psychotherapeutic Methods to clinical Psychology. and also suggested to add the introduction to Clinical Psychology in Unit I.
- PSYM-404- Elements related to Mental Health Act and Online Counseling were suggested to add in the unit III.

→ The BOS members also recommended a few reference book as well.

→ The panel of examiners for Psychology was also approved by the members.

→ In the fourth point of the agenda, the syllabus of Diploma of Basics of Counselling Skills was discussed and approved. The BOS members suggested to refers to Swayam Courses on Counselling

→ In the fifth point of the agenda, the syllabi for generic Elective Courses for SEC- Personality Development was discussed and approved.

→ The members were also apprised about the result analysis, departmental activities, alumni placement and progression and feedback analysis by the stakeholders taken in the session 2021-22. They were very appreciative for the work done by the Department.

→ The BOS members were also apprised about the papers in the syllabus bearing Employability Entrepreneurship/skill development

→ The BOS members suggested to introduce a few generic courses related to psychology such as Developing Emotional Competence, Psychology for living etc. in the curriculum.

→ The meeting was concluded with a vote of thanks given by the Convener to all the BOS members.

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Department of Sociology

BOS Minutes 2022-23

The annual BOS for the session 2022-23 was held on Saturday, 16th July, 2022 at 5.30 PM via Google Meet (Online Platform).

The following members were present:

1. Mrs. Geetika Yadav (Convener)
2. Prof. Rashmi Jain (VC Nominee)
3. Dr. R K Saxena (AC Nominee)
4. Dr. Avni Sharma (AC Nominee)
5. Mrs Shilpi Sharma (Industry expert)
6. Ms. Sapna Dansereau (Principal nominee & Alumni)
7. Ms. Anjali Chouhan (Principal nominee & PG student representative)
8. Ms. Sehreen Kamaal Shah (Principal nominee & UG student representative)
9. Ms. Pragya Sharma (Principal nominee & UG student representative)
10. Dr. Tanmay Sharma (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)
11. Ms. Rakshanda Vasnani (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)
12. Ms. Pooja Raju Patil (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)

Agenda:-

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of Sociology 2022-23.
3. To consider and approve syllabi of M.A (Previous) Sociology 2022-23.
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
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9. Any other matter with the permission of the Chair.

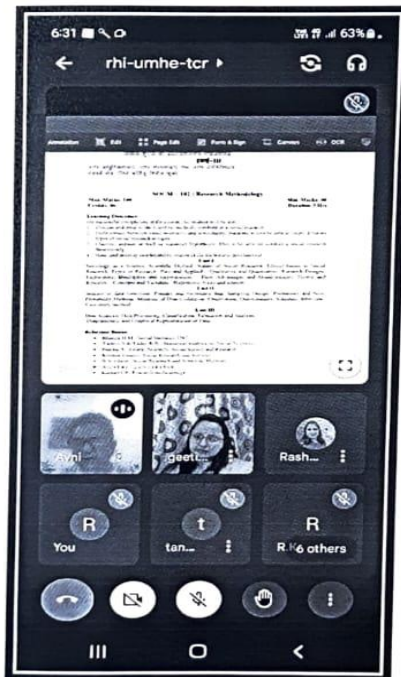
The meeting began with the introduction of the BOS members by the Convener. The Convener apprised about the previous BOS minutes of the session 2021-22.

Further, each agenda were taken up the members and were discussed thoroughly. After much deliberation the following suggestions were made by the members:

- The members were explained about the course structure and the syllabi of the UG programme.
- The members suggested that there should be the inclusion of 'Society of Rajasthan' in Discipline Specific Elective Course SOC 502 (B). They suggested topics like Feudalism, deploring state of women in Rajasthan, social issues like Aata Saata, Naata pratha, Dowry, specifications of the Folk gods and goddess should be elaborately included in the course. The members suggested gathering knowledge about the same from various journal articles and local authors' resources.
- The members also advised that Course SOC 502 (B) may entail the 'Society of Rajasthan' and the course SOC 602 (B) may have the 'Culture of Rajasthan' which would make the courses more balanced and justified.
- It was also suggested that these courses may also contain 'Society of Tribes in Rajasthan' in which an extensive course involving tribes' loss of habitat and resources, displacement, effects of development on the overall life.
- In course SOC 601- it was advised that Anomie (Emile Durkheim) should be taught together with the concept of Alienation (Unit 1). Hence, the final layout would be Anomie, Dialectical Materialism and Class struggle.
- The members also hinted to start new courses on 'Development of Sociology in Rajasthan', 'Environment and Society', 'Demography and Society' which could be added in the future.
- The members opined that the department members may rearrange and restructure the composite syllabus of UG programme in a phased manner, later.
- In the PG Previous syllabus, Course SOCM-102, the members advised to omit the spelled out concepts. For e.g. instead of 'Types of Research: Pure and Applied – Qualitative and Quantitative' just mention 'types of research' to make the syllabus more precise.
- In the same course, it was also advised to shift the Unit III i.e. Data Analysis: Data Processing, Classification, Tabulation and Analysis and Diagrammatic and Graphical Representation of Data to SCOM 202- Social Statistics and restructure Unit I and II of SOCM 102- Research Methodology.
- In the paper SOCM 202- Social Statistics, the panel suggested that Regression analysis (Unit III), Qualitative and Quantitative Research Design (Unit I) should be removed completely. Also, the topic Social Statistics: Importance and Usage (Unit III) should be shifted to Unit I.
- The board emphasized on including topics like 'Introduction to Parametric and Non-parametric tests' and 'Introduction to SPSS' in SOCM- 202 which focus more on skill development and employability.

- The Board members were apprised about the Skill Enhancement Course (SEC-405 Photography) and Generic Elective (GE-Gender studies). In the Generic Elective GE-Gender studies course, the members recommended that 'Issues related to the Third Gender and LGBTQIA+' should be added to enhance the course structure. A minor correction in Unit II was also done.
- Further, the Convener highlighted the various activities that the department conducted in the academic session 2021-22 to which the members appreciated the efforts of the department and encouraged the department members to conduct field trips and student exchange programs so that the students get good exposure.
- The Convener then informed about the results of the previous Semester. The following students achieved the highest marks.
 1. Meena Jodha- MA Final
 2. Anjali Chouhan- MA Previous
 3. Harshita Soni- BA III
 4. Pragya Sharma- BA II
 5. Ojasvi Jain- BA I
- Convener also notified about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP by showcasing the highlighted portions of syllabus to the Board.
- The Convener briefed the members about the placements of the students from the previous batch.
 1. Ms. Madhuri Sharma- Teacher (MGD school, Jaipur) - MA Batch 2019
 2. Ms. Gloria James- Assistant teacher (Evolution International School, Jaipur) – BA Batch 2019
 3. Ms. Rakshanda Vasnani- Lecturer (Sophia Girls' College, Ajmer)- MA Batch 2019
 4. Ms. Pooja Raju Patil- Lecturer (Sophia Girls' College, Ajmer) - MA Batch 2019

The meeting ended with a vote of thanks to the members.



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